

MEMORANDUM

October 20, 2008

TO: Bob Hoyt, Director, Department of Environmental Protection (DEP)
FROM: Chris Cihlar, CountyStat Manager
SUBJECT: Department of Environmental Protection – Performance Plan

The following items were identified for follow up during DEP's 10/17/2008 Performance Plan meeting:

1. Finalize and publish DEP's Performance Plan.
Responsible party: DEP
Other parties involved: CountyStat
Deadline: October 31, 2008
2. Review outcomes reported in the Special Protection Area Program (SPA) report for potential use as headline measures to monitor the new development activities in the County .
Responsible party: DEP
Other parties involved: CountyStat
Deadline: October 31, 2008
3. Develop measures that incorporate DEP's Environmental Policy Advice function and a measure for air quality into the performance plan.
Responsible party: DEP
Other parties involved: CountyStat
Deadline: October 31, 2008
4. Finalize Headline Measures 1 & 2 by incorporating baseline data into the measure.
Responsible party: DEP
Other parties involved: CountyStat
Deadline: October 31, 2008
5. Examine the possibility of benchmarking the amount of carbon emissions avoided against other comparable jurisdictions that do not offer energy subsidies, to determine to what extent offering a subsidy increases the number of participants in alternative energy use through their utility provider.
Responsible party: DEP
Other parties involved: CountyStat
Deadline: December 31, 2008
6. Compare DEP's budget for Leaf Vacuuming with DOT's expenditures for the program including overtime. DEP will provide financial estimates. CountyStat will be responsible for the analysis.
Responsible party: CountyStat
Other parties involved: DEP
Deadline: December 31, 2008

cc: Timothy Firestine, Chief Administrative Officer
Fariba Kassiri, Assistant Chief Administrative Officer